



Health and Safety Policy

General Principles

ChemEngUP is committed, within its capabilities, to take all necessary and practicable measures to protect the health and safety of students, staff and any other person working in ChemEngUP or being affected by the activities of the Department.

The Department recognizes that:

- Full compliance with all aspects of legislation relating to health and safety and with the relevant policies and procedures of the University of Patras is necessary.
- Effective protection of the health and safety requires the availability of the necessary financial and human resources.
- The management of health and safety must be one of the main functions of the entire Department management structure.
- All those who are in the Department are responsible for their own personal health and safety and they should be attentive to possible dangers and immediately inform the Health and Safety Committee (HSC) about their nature and location. Health and Safety assurance is based on both individual vigilance and practical procedures and regulations.

Scope

Health and Safety Policy of the Department of Chemical Engineering is applicable to all areas of the Main (K23) and the Extension (K24) Buildings of Chemical Engineers which are located in the area of the campus of the University of Patras, including the in between those buildings outdoor theater and excluding the Choir Hall 'M. Hadjidakis' which is located in the basement of K23.

Responsibilities

- The Chairman of ChemEngUP has overall supervision of health and safety within the Department.
- The Chairman of ChemEngUP assigns the day-to-day responsibility of health and safety management practice regarding planning, training and supervision to the HSC.
- The Chairman of HSC assists and advises the Chairman and all other members of the Department on health and safety issues. The Chairman of HSC also conducts the accident and incident investigations, carries out regular safety audits and supervises the compulsory training of students and staff on health and safety issues.
- The Chairman of HSC has also the responsibility to communicate, collaborate and report all relevant problems to the Safety Officer of the University of Patras.
- The members of the HSC advise and inform the Chairman of the Committee and the Chairman of the Department about health and safety problems and potential risks.
- The Laboratory Directors and Research Supervisors, for non-statutory laboratories, are responsible for safety management of all Researchers supervised by them. The term

'Researchers' includes students, graduate students, postdoctoral researchers, technical staff and visiting scholars.

- The HSC regularly inspects all laboratories and checks for compliance with safety regulations. All problems related to health and safety are noted in the Laboratory's Health and Safety Logbook and brought to the attention of the Research Supervisor and Director of the Laboratory.
- The responsibility for the safety management of activities taking place outside the Department's buildings belongs to the Safety Officer of the University of Patras.
- Faculty members, assistant teaching and technical staff, who are assigned by the Department to teaching courses, recitations and laboratory exercises, are accountable for health and safety during the courses and laboratory exercises.
- Maintaining a safe working environment requires the active participation of all persons in the Department. Everyone has the responsibility to do everything reasonably possible to prevent injuries to oneself and others, as well as to prevent damage to the Department. ChemEngUP requires everyone to know and follow the specific instructions of the current edition of the Department's Health and Safety Regulation.
- It is prohibited for any person to deliberately misuse the health and safety equipment located in the Department (e.g. fire extinguishers, sprinklers, etc.).

Training

ChemEngUP is committed to ensuring that:

- All employees, students and other persons (e.g. academics visitors) who undertake any activity, including experimental research, have adequate training, education and supervision to perform these activities safely.
- The health and safety training when recruiting new members of staff (at all levels) and accepting new research staff is mandatory.
- Information related to health and safety is transmitted to all those for whom it is important.

Also, ChemEngUP

- Regularly consults health and safety experts and, when necessary, delegates training of staff and students on special health and safety issues.
- Follows recent developments in the field of health and safety.

Planning and Supervision

- ChemEngUP is committed to working for the continuous improvement of health and safety standards in its facilities through the implementation of an integrated management system.
- Considers that health and safety are essential elements in the design of curricula and new research programs.
- Recognizes the need to monitor and regularly discuss in the Assembly of the Department the current performance level of the health and safety system and react appropriately.
- Recognizes the need to regularly review policies and procedures to ensure health and safety within its premises.